

INTERNAL RULES

ULTRASOUND COMMISSION

Commission of the Swiss Society of Nephrology
(Unanimously approved at the GA of 8.12.2017 / Freiburg)

Description of the commission Commission of the Ultrasound and renal imaging
Preamble Each commission prepares internal rules, which must be submitted to the SSN Board for approval. Each Commission is under the <i>responsibility</i> of the SSN.
Aim / mission of the commission <ul style="list-style-type: none"> - Establish post-graduate formation plan in accordance with the ISFM-approved postgraduate program in nephrology for: <ul style="list-style-type: none"> o ultrasound of the kidney o renal biopsy o US-guided catheter insertion - Organize annual practical formation sessions in basics and advanced ultrasound - Maintain excellent contacts with radiology instances - Defend tariff for ultrasounds
Definition of the interaction The Commission reports directly to the SSN Board
Structure of the commission (chair, vice-chair, number of members): President & Members
List members (Date: 07.11.17) Menno Pruijm, Lausanne / President Spyridon Arampatzis, Bern Felix Burkhalter, Basel Vincenzo Girardi, Bern Clemens Jäger, St. Gallen Belén Ponte, Geneva Markus Mohaupt, Bern Florian Buchkremer, Aurau Marco Bonani, Zürich Joscha von Rappard, Luzern
Election mode of the commission members The president and the members of these committees are elected by absolute majority vote at the SSN General Assembly for a term of office of 2 years and are eligible for re-election twice.
Length of mandate 2 years, renewable twice / max. 6 years
Number of commission Members The commission is composed by a maximum of 10 members, which must be SSN members. Exceptions are possible.
Internal vote modalities <ul style="list-style-type: none"> - Decisions of the Commission are made in principle by mutual agreement - In the case of insurmountable differences, the simple majority of the commission decides. At least 6 members (including president / secretary) must be present. - The President has a casting vote in the case of a tie
Number of meetings per year Two meetings per year should be organized.
Minutes of meetings 14 days for writing and 14 days for approval. Should reach the SSN Board within max. 30 days after meeting.
Diffusion of information and of publications by commissions All publications and notifications are to be submitted to the SSN Board. Commission decisions and recommendations are open to all SSN members (website or mailings)

Mandatory yearly report to GA

Each Commission will submit an annual report at the ordinary SSN general meeting of members.
To be submitted to the SSN Office in writing by each end of October

Admission as Commission or dissolution

The General Assembly of the SSN decides about admission or dissolution of Commission upon proposal by the SSN Board

Distribution of communications

All SSN communications are after consultation with the SSN president or secretary, exclusively sent via the Administration

Financial aspects

None