

# INTERNAL RULES

## SCIENTIFIC COMMISSION

Commission of the Swiss Society of Nephrology  
(Unanimously approved at the GA of 8.12.2017 / Freiburg)

<b>Description of the commission</b> Scientific Commission
<b>Preamble</b> Each commission prepares internal rules, which must be submitted to the SSN Board for approval. Each Commission is under the <i>responsibility</i> of the SSN.
<b>Aim / mission of the commission</b> <ul style="list-style-type: none"><li>- Participate in the promotion of basic and clinical scientific research, in the field of Nephrology in Switzerland.</li><li>- Encourage communication between the research teams in Switzerland and international collaboration.</li><li>- Establish contacts with other academic societies to promote multi-disciplinary research.</li><li>- Establish the jury and analyze records of the candidates to the scientific prizes or grants that the SSN endorses.</li><li>- Establish, in partnership with the Organizing Committee, the scientific program of the Swiss Society of Nephrology meetings.</li><li>- Create focus groups to address specific issues and submit proposals to the Committee.</li><li>- Foster the partnership with industry to improve the opportunities for support of scientific projects.</li></ul>
<b>Definition of the interaction</b> The Commission reports directly to the SSN Board
<b>Structure of the commission (chair, vice-chair, number of members)</b> A president from the academic world is appointed for 2 years, 2 x renewable. The president is member of the SSN Board.  In addition to the president, 6 members represent the diversity of the basic and clinical research in Switzerland. 2-year mandate, renewable terms are 2 times.
<b>List members (Date: 07.11.17)</b>  Olivier Devuyst, Zürich, President Stephan Segerer, Aarau Andreas Kistler, Frauenfeld Eric Feraille, Genève Min Jeong Kim, St. Gallen Grégoire Wuerzner, Lausanne Spyridon Arampatzis, Bern Stefan Schaub, Basel
<b>Election mode of the commission members</b>  The members of this committee are elected by absolute majority vote at the SSN General Assembly for a term of office of 2 years and are eligible for re-election twice.
<b>Length of mandate</b> 2 years, renewable twice / max. 6 years
<b>Number of commission Members</b> The commission is composed by a maximum of 10 members, which must be SSN members. Exceptions are possible.
<b>Internal vote modalities</b> Majority vote of the members present. In case of tie vote the vote of the President is decisive.

<b>Number of meetings per year</b> As often as requested, but at least one per year
<b>Minutes of meetings</b> 14 days for writing and 14 days for approval. Should reach the SSN Board within max. 30 days after meeting.
<b>Diffusion of information and of publications by commissions</b> All publications and notifications are to be submitted to the SSN Board.  Commission decisions and recommendations are open to all SSN members (website or mailings)
<b>Mandatory yearly report to GA</b> Each Commission will submit an annual report at the ordinary SSN general meeting of members. To be submitted to the SSN Office in writing by each end of October
<b>Admission as Commission or dissolution</b> The General Assembly of the SSN decides about admission or dissolution of Commission upon proposal by the SSN Board
<b>Distribution of communications</b> All SSN communications are after consultation with the SSN president or secretary, exclusively sent via the Administration
<b>Financial aspects</b> None