

INTERNAL RULES

THE WORKING GROUP ON NUTRITION, SARCOPENIA AND BONE DISEASE

Working group of the Swiss Society of Nephrology
(Unanimously approved at the GA of 8.12.2017 / Freiburg)

<p>Description of the Working group Working group on nutrition, sarcopenia & bone diseases (WG-NSB)</p>
<p>Preamble The WG-NSB is under the <i>responsibility</i> of the SSN</p>
<p>Aim / mission of the working group The aim for this WG is to create a platform of interest focused on the management of nutrition, bone disease and sarcopenia in patients affected by chronic kidney disease (CKD). This platform is intended to follow a multidisciplinary approach involving nephrologists, renal dieticians, physiotherapists and renal nurses who all take care of renal patients under different angles. The WG will also look at recruiting young nephrologists interested in nutrition, sarcopenia and CKD-MBD</p>
<p>Definition of the interaction The WG-NSB should establish internal rules and by-laws, needing approval from the SSN Board.</p>
<p>Structure of the working group (chair, vice-chair, number of members) - Chair: Daniel Teta, Sion and Lausanne (nephrologist) - Vice chair: Bruno Vogt, Bern (nephrologist) - Secretary: Spyridon Arampatzis, Bern (nephrologist)</p>
<p>List members (Stand: 31.10.17) 5 WG members (alphabetic order) - Marco Bonani, Zürich (nephrologist) - Christian Bucher, St. Gallen (nephrologist) - Lorella Ciutto, Sion (renal dietitian) - Thomas Ernandez, Genève (nephrologist) - Argyrios Georgalis/ Basel (nephrologist)</p>
<p>Election mode of the working group members The Chair, Vice-Chair, Secretary and all WG members of the WG-NSB are recommended to the SSN after internal election. In order to be eligible, candidates should reach the absolute majority score within the WG. Eligible candidates are then endorsed by the SSN general assembly for 2 years. They are re-eligible twice.</p>
<p>Length of mandate 2 years. Re-eligible twice.</p>
<p>Number of working group members There are 8 members</p>
<p>Internal vote modalities Each WG members needs 5 votes (absolute majority) to be elected or re-elected. In the event that the absolute majority is not reached, the simple majority score may be applicable.</p>
<p>Number of meetings per year At least one scientific meeting in Bern plus 1 meeting during the SSN Congress. Extra meetings will be proposed according to opportunities/advances/ commitments to complete. Phone conferences will be planned to in order prepare these meetings, or if needed</p>
<p>Minutes of meetings 14 days for writing and 14 days for approval. Should reach the SSN Board within max. 30 days after meeting.</p>
<p>Diffusion of information and publications by the working groups All publications and communications of the WG-NSB should be presented beforehand to the Board of the SSN. Decisions and recommendations of the WG-NSB are accessible to all members of the SSN through the website or by post.</p>
<p>Mandatory yearly report to GA The WG-NBS will submit an annual report at the ordinary SSN general meeting of members. To be submitted to the SSN Administration in writing by each end of October</p>
<p>Admission as working group or dissolution The General Assembly of the SSN decides about admission or dissolution of the working group</p>
<p>Distribution of communications All communications of the Society are sent by the administration after discussion with the President or the Secretary</p>
<p>Financial aspects None</p>